## UNITED STATES DISTRICT COURT

for the							
District of							
Plaintiff V. Defendant	) ) ) Civil Action No. ) )						
SUMMONS IN A CIVIL ACTION							
To: (Defendant's name and address)							
A lawsuit has been filed against you.							
Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:							
If you fail to respond, judgment by default will You also must file your answer or motion with the cour	be entered against you for the relief demanded in the complaint.						
	CLERK OF COURT						
Date:							

Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nar	ne of individual and title, if any)					
was re	ceived by me on (date)	·					
	☐ I personally served	the summons on the individual a	at (place)				
			on (date)	; or			
	☐ I left the summons	at the individual's residence or u					
	on (date), a person of suitable age and discretion who resides there are not discretion who resides the not discretion who resides the not discretion who resides the not discretion are not discretion who resides the not discretion are not discretion who resides the not discretion are not discretion are not discretion and discretion are not discretion are not discretion are not discretion.						
	☐ I served the summons on (name of individual)						
	designated by law to accept service of process on behalf of (name of organization)						
			on (date)	; or			
	☐ I returned the sumr	mons unexecuted because			; or		
	☐ Other (specify):						
	My fees are \$	for travel and \$	for services, for a total of \$		·		
	I de alone un den manele	or of manisms that this information	in Amer				
	I declare under penalty of perjury that this information is true.						
Date:			Server's signature				
			Ü				
	Printed name and title						
			Server's address				

Additional information regarding attempted service, etc: